

RESUME

PROFILE OVERVIEW: An independent working professional who has established her dexterity in the field of English Communications and Research with special focus on writing, editing, proofreading, brand marketing, and training, without compromising on necessary educational advancements to stay in sync with the current developments in the field.

PERSONAL DETAILS:

Full Name: Miss. Katherine. Abraham
Date of Birth: 3rd September, 1989
Phone No: +91-9067606309 / +91- 9579341980
Place of Residence Pune, India
Email Id: katherine.abraham03@gmail.com
Alternative Email id : katherineramona@yahoo.com
Mother Tongue : Tamil
English Proficiency Level: Native
Passionate about : Writing that inspires and impacts a glo-cal audience

PROJECTS UNDERTAKEN IN 2021-2022:

- Working as a Research Assistant to former Under Secretary-General to the UN., Dr. Shashi Tharoor.
- Interviewed Frank Wouters, VP, Reliance Industries
- Interviewed Chris Seymour, CEO, Mott Macdonald, USA
- Interviewed Habiba Al Marashi - The First Arab woman to be inducted on a climate panel in the UN
- Interviewed William Pazos, CEO, Air Carbon, USA
- Interviewed Lindsey Malcolm, Director AESG, UAE
- Worked as an Editor for a book by SoCHE Foundation, on Letters to the Prime Minister
- Working as an Editor on a young cricketer's book, 'Failed but Succeeded'
- Working as an Editor on a book on Mental Health by Mrs. Richa Mohan
- Delivered a three part Seminar-Series for PLAN-T for English Communications (2021)
- Worked as a Communications Specialist for the General Conference, USA, in the capacity of a Brand Manager for the International Podcast

Show, Chasing Hope with Katherine in which I deliver US-approved, audio content (2021)

- Interviewed Senior Experts on Politics and Public Policy like Michael Kugelman, Deputy Director for the Wilson Centre, USA, (2021)
- Interviewed Mr. Tushar Gandhi, Social Activist and Great Grandson of Mahatma Gandhi (2021)
- Interviewed Fr. Cedric Prakash, Human Rights Activist representing India across the world (2021)
- Authored Every Sunset Has a Story which has won a Book Series Contract with Red Penguins Publications, USA (2020-21)
- Currently working on my First Non – Fiction Book on the untold history of Christians in India.

EDUCATION:

Completed the Professional Freelance Journalism Course from the 2019

British College of Journalism. Part of the International News Syndicate, AU.
Completed the Canada TESOL Board exam with an A- grade. Had been a member of the Board of Directors & Teachers, Canada. 2017

Completed MBA with International Relations from the National Institute of Business Management, Trivandrum. 2016

Completed Advanced International Diploma in TESOL with Specialisation in Young Learners Teachers Training Program and Business English Teachers Training Program. 2015

Completed a Short-term course in Terrorism and Counterterrorism from Georgetown University. (online) 2014

ILS Law College, Pune

Completed Bachelor of Laws (Final year) with Higher Second Class. 2013

University of Madras, Madras (Distance Learning)

Completed M.A. in English Literature with a Higher Second Class. 2012

Nowrosjee Wadia College, Pune

Bachelor of Arts (Honours) in English
Areas of Concentration: English Literature
Distinction: Stood first in the English Department in the entire college.
Minor Subjects: History and Logic and Methodology of Science 2010

ADDITIONAL CERTIFICATIONS AND AWARDS:

Certified Master Trainer for IELTS by the British Council

Certified Trainer for TOEFL by ETS

Certified Trainer for PTE by Pearsons

Achieved the High Flyer Award for securing the maximum number of
Consecutive High Rank Achievers in my tenure at TC Global Pvt. Ltd

Recognised as a Customer – Centric and Student Centric Faculty at TC
Global Pvt. Ltd

Completed a Diploma Course in ‘United Nations and International
Understanding by the IFUNA, New Delhi with a Distinction.

AWARDS:

Achieved University Rank in the Second Year LLB Exam held by the
University of Pune 2012

Awarded The Best Policy Statement at the first Intra – College UNCSW
Simulation Conference held in August. 2012

Adjudged Best Speaker for Closing Statement in the Trial Advocacy Moot
Court held at ILS Law College. 2012

Awarded with Distinction at the LAMDA Level Three Certificate in
Communication (QCF) Speaking in Public- Grade 8 Gold Medal Exam 2011

Awarded the Prin. K.M Khadye Prize for standing first in English at the
T.Y.B.A (Graduation) Examination 2010

Awarded the First Prize for standing first at the T.Y.B.A Examination 2010

Late Mr. Govind Kanetkar Prize for securing highest marks in the T.Y.B.A English (Hons.) University Examination 2010

Awarded the Indira Vishnu Scholarship Prize for standing first at the GEE exam. 2010

Awarded Rank 1 in the Graduate Excellence Exam conducted by the Centre for Talent Search and Excellence conducted at State Level. 2010

Awarded Rank 2 in the Graduate Excellence Exam conducted by the Centre for Talent Search and Excellence conducted at State Level. 2009

Awarded Rank 12 in the Graduate Excellence Exam conducted by the Centre for Talent Search and Excellence conducted at State Level. 2008

Awarded the First Prize in the N.Wadia Elocution Competition. 2006

Awarded Best Speaker Award in Hyperbole- The Extempore Contest 2005

Achieved the Second Prize in the Essay Competition on “Water Crisis in India- Man- Made or Natural?” 2004

INVITATIONS:

Panelist for Sahayuk India Conclave Awards, 2020

Invited to Deliver a 2 Day Seminar by AFC on English Communications for young adults and working Professionals in 2020.

Invited to be a Key Note Speaker for the First World Youth Summit for Peace held in Islamabad in 2016.

SEMINARS:

Attended and Participated in the Workshop on “Gender, Sexuality and Human Rights” conducted by the ILS Law College on 22nd January, 2011.

Attended and participated in the National Seminar on “Judicial Dissent” organised by the D.E. S Law College, Pune held on 13th February, 2011.

Submitted a Research Paper on “Judicial Accountability Bill-2010” for a National Level Research Paper Competition in 2011.

RESEARCH WORK:

Research on ‘Reasonable Accommodations for Children with Special Needs and Disabilities’ Research Paper on ‘Honour Killings – How Honourable?’

Worked on Dr. Shashi Tharoor’s non-fiction book on Nationalism - The Battle of Belonging, 2020

EXPERIENCE:

Firm: TC Global Pvt. Ltd

Tenure: August 2017- April 2022

Job Role: Faculty- Verbal

Job Description: Teach Students ages 16 upwards and prepare them for the IELTS and PTE exams.

Contribute to the Learning and Development Content creation

Firm: Evergreen Education Foundation

Tenure: April 2015- May 2016

Role: Chief Operating Officer

Responsibilities: Overall Administration of the training centres and point of contact for all heads and the Director

Recruitment of Teachers and Support Staff

Handling Business Development and Digital Marketing Overall

Management of 11 training centres including 1 in Goa

Worked on the overall management of India’s First National Edu- Start Up Conference 2016 Teachers Training Programs conducted in Bangalore, Pune and Goa

Designed India’s first M-E-A-P Program which included a blend of Mathematics, English, Aptitude and Psychology for teachers and students to enhance teaching methods and improve learning skills.

Worked on the NGO activities of the organisation which included promotion of tribes and tribal handicrafts.

Firm: Valuepoint Academy

Tenure - October 2014 - March 2015

Job role: English Language Trainer Responsibilities:

Teaching English to adults from various socio- cultural and linguistic backgrounds

Conducting Tests for students at regular intervals and ensuring they completed the course in the given time.

Reason for leaving - Due to the untimely shutting down of the center my stint was brief yet fruitful.

Firm: Pratima Palande English School

June 2013- April 2014

Job Role: Visiting faculty for English Literature and History.

Responsibilities:

Teaching, Preparation of Lesson plans

Ensuring students received a short understanding of creative writing

Ensuring the completion of portions within the given time frame

Firm: Butterfly and the Bee, Literary Agency

Tenure: October 2013- October 2015

Job Role: Editor and Proofreader

Responsibilities:

Editing and Proofreading of literary works Review of new novels published through our firm Digital Marketing and participation in various literature festivals.

Contributed to the First and Second Pune international literature festival under the aegis of Butterfly and the Bee.

Firm: Expressions Unlimited, Pune

Tenure: March 2011- March 2014

Job role: English Language Trainer and Teacher

Responsibilities:

Preparation of Lesson plans

Introducing new methods of teaching creatively

Preparing students for the prestigious London Academy of Music and Dramatic Art, LAMDA exams

Participating in all extra- curricular activities including performances of our students

INDEPENDENT CONTRACTS:

Firm: Kris Media

Role: Editor

Job Description:

To handle the international online magazine: Thirty to Net Zero for the MENA region

To research, write and edit articles on sustainability in the Middle East independently

Take interviews of Presidents, Vice-Presidents and CEOs of different companies

Update the News and Get Opinion pieces from different game-changers from across the world

Short Term Contract

Firm: Kanan International

Role: Content Developer for English International examinations like IELTS, GRE, etc.

Responsibilities: To create content for IELTS, GRE mock tests and to ensure timely delivery of the same and ensure it is plagiarism free.

Firm: Law Sikho

Role: Content Developer and Trainer for Legal English for Contract Drafting Course.

Responsibilities:

To structure, create and develop content for young law students, and professionals at the entry level and mid career level legal practitioners where I received an overall rating of 10/10 for content, content delivery and doubt clearing.

Firm: The General Conference of Seventh Day Adventists, Maryland, USA
Month and Year of Contract - Dec. 2020-March 2021

Job Role: Brand Manager and Podcast Show host for Chasing Hope with Katherine

Responsibilities: To create, edit and deliver content on the Adventist Faith, spiritualism and Christian beliefs and History.

Firm: The General Conference of Seventh Day Adventists

Month and Year of Contract - Dec. 2019

Job Role:

Writer, Editor

Responsibilities: To deliver an entire Landing Pages Project w.r.t the Cami Oetman Project for Mission Services

Firm: St. Andrews University, Philippines

Job Role: Assistant Editor

Month and Year of Contract: 08/16

Responsibilities:

Editing, Proof - reading and working on the aesthetic enhancement of the Biography of the President of Philippines, Duterte and the Making of Davao. Worked as the Editor for the book: Of Nipples and Morals by Aman Bali.

Firm: Intra Church Publications

Month and Year of Contract: 12/09

Worked on the Book – Be A Winner in terms of editing, proof reading and re- writing the contributions of teachers from across India.

Contributed to the Youth Morning Watch published by the Intra Church Publications in the capacity of writer. Submitted articles for the Daily Devotional

Firm: Deccan Publishing House Role: Consulting Editor

Month and Year of Contract: 06/15

Responsibilities:

Editing of Academic Texts for different Universities

PUBLISHED WORKS:

Authored the novel, Every Sunset has a Story, available in the US, UK and across the world.

Authored the novel Some Days Are Forever, available on Amazon Kindle.

Authored the novel Silenced by Love, published by Authorspress and currently available on all leading online portals.

Authored the novella Yesterday Once More published on Pothi.com.

Contributed to an Anthology of Poems: M lange which featured international authors and Poets including Arvind Adiga.

Contributed to the International Anthology of Poems on “Womanhood, Unbowed Muliebrity” published in 2021

Contributed to the International Anthology of Poems, Poetica- 2, published in 2021 in the United Kingdom

Contributed to the International Anthology of Letters, “From Here to Hereafter,” published in the USA, in 2021.

Contributed to the International Anthology of Poems, Kalliste – 3 published in India in 2021.

Compiled an International Anthology, Of Friends and Lovers, published in 2021 in India by NLHF

Contributed to the International Anthology of Poems, Tis’the Season, published by Red Penguins Publications, USA in 2021

Contributed to the International Anthology of Essays on Beauty and Spirituality, published by Red Penguins Publications, USA, 2021

Contributed to the International Anthology of Writing, We Made it, published by Red Penguins Publications, USA, 2021.

CONFERENCES:

Organized and hosted the 1st National level Edu-Start up Conference to be held in Pune on 20th November, 2016. My aim was to have a single uniform integrated curriculum from Kashmir to Kanniyakumari with experiential learning and art as its main highlights.

Attended the 5 day -Business Inception Camp towards encouraging Entrepreneurial ventures held in Pune, in January 2017.

OTHER ACHIEVEMENTS:

As the Consulting Editor for Deccan Publishing House in my One month stint I completed the editing of 31 books each of them were University Level College texts.

Prepared India's first M-E-A- P program single handedly for Evergreen Education Foundation which included Mathematics- English- Aptitude and Psychology program for students, teachers and parents as well.

VOLUNTEER EXPERIENCE AND SOCIAL WORK:

Worked as the Director for the first apolitical Indo- Pak Lighthouse Project to foster peace between India and Pakistan. The core motto of the Project is to "Re-introduce the everyday Indian to the everyday Pakistani."

I was featured in Beyond Violence an international blog for rendering peace between troubled nations: <http://www.beyondviolence.org/blog.php?id=182>

Our work was also featured in Catch News.

Worked as the Chief Administration Officer for the international non- profit organization, Preshti- Alexis, on the outlay plans of their "Project Shiksha." Preshti works for Juvenile Justice and reforming and rehabilitating young people who are undergoing short sentences at the Juvenile home. Our core agenda here is to help these juveniles to evolve into responsible citizens with education as a medium.

I have also worked as an Op-Ed Writer for News D where I highlighted national, international and social issues. My articles can be found in the Opinions Column on www.news.d.in

LINGUISTIC DEFTNESS:

English – Can speak, read and write with native proficiency. Hindi – Can speak, read and write fluently.

Marathi – Can speak, read and write confidently. French- Can read and write with basic competence

HOBBIES AND INTERESTS:

Philatelist, voracious reader and writer who loves to play the Guitar and the Piano. An avid blogger I have been a writer for The Pryer, UK's largest International Relations blog and also wrote for Bloggers Park, the world's first blogazine. Apart from this I had initiated and currently moderate an online portal Progressive Indians for Change for Indian voices across the globe to contribute their views for an India Empowered. I have also coordinated the activities and events of the BDB Book Club in Pune and participated actively in the Poona Musicale Choir.

I am also a Freelance Photographer who specializes in Landscape and Wildlife Photography. My photographs have found an independent space in USA, Canada, India and Pakistan.

Currently I head Tharoorians for Change which is an online and offline Global Social Service Network.

WEBSITE AND SOCIAL NETWORKING SITE DETAILS:

Official Website: www.chasinghopewithkatherine.com

Personal Website: www.katherinerabraham.com

Social Service Initiative: www.tharoorindians.org

PAST WORK:

<http://editorlighthousepr.wixsite.com/lighthouseindopak>

LinkedIn Profile :

<https://www.linkedin.com/in/katherine-abraham-69063430>

Twitter handle : @katie__abraham : https://twitter.com/katie_abraham

OTHER IMPORTANT INFORMATION: Cannot work on Sabbath. (Saturdays)